

AKIN GLOBAL İÇ VE DIŞ TİCARET SANAYİ LİMİTED ŞİRKETİ

INFORMATION NOTICE

As Akın Global İç ve Dış Ticaret Sanayi Limited Şirketi, we pay utmost attention to the protection and security of your personal data. Accordingly, in order to protect fundamental rights and freedoms and your personal data, we hereby present our information notice which contains information about Akın Global's personal data processing activities in accordance with Article 10 of the Personal Data Protection Law No. 6698 ("Act").

ARTICLE 1: CONTROLLER

Your personal data can be processed by Akın Global İç ve Dış Ticaret Sanayi Limited Şirketi as a controller within the scope explained below. Controller is the natural or legal person who determines the purpose of and means of processing personal data and is responsible for establishing and managing the data registry.

You may use the following information to get in contact with Controller:

Address : İlkbahar Mahallesi 620. Sokak No: 5 Oran Çankaya Ankara

Phone : 0 312 230 20 58

E-mail : info@akinglobal.com.tr

Web : www.akinglobal.com.tr

ARTICLE 2: PURPOSE OF PROCESSING THE PERSONAL DATA

Personal data are processed for the following purposes:

- a. Conducting human resources processes
- b. To provide corporate communication
- c. Ensuring company security
- d. To make statistical studies
- e. To perform business transactions within the scope of signed contracts and protocols
- f. Taking necessary actions for making, implementing and performing commercial decisions
- g. To be processed to carry out organizations organized by the company according to Article 5 and 6 of the Act
- h. To ensure that legal obligations are fulfilled as required or necessitated by legal regulations
- i. To contact with natural / legal persons who have business relations with the company
- j. To make legal reports
- k. Managing call center processes
- l. To fulfill the burden of proof as evidence for legal disputes that may arise in the future
- m. To execute/follow-up the legal processes of the company

ARTICLE 3: PARTIES TO WHICH PERSONAL DATA CAN BE TRANSFERRED AND THE AIM OF THE TRANSFER

Personal data about customers and suppliers can be transferred within the framework of the personal data processing conditions and purposes specified in Articles 8 and 9 of the Law to the domestic / foreign business partners and suppliers of the company, legally authorized institutions and organizations, and legally authorized private law entities for planning and execution of the activities required for the recommendation and promotion of the relevant people of the products and services offered by Akın Global are customized according to the

likes, usage habits and needs of the people concerned, carrying out the necessary studies by the relevant business units and executing the related business processes

ARTICLE 4: PERSONAL DATA COLLECTION METHODS AND ITS LEGAL REASONS

Personal data are collected through information and demand forms in the website, mobile applications and social media, electronic media such as applications downloaded to smart phones or in physical environments.

ARTICLE 5: MEASURES AND OBLIGATIONS ON DATA SECURITY

Akın Global undertakes to take necessary technical and administrative measures and to carry out the necessary audits to ensure that personal data is not processed illegally, personal data is not accessed illegally, and that personal data is preserved. Akın Global will not disclose the personal data that has obtained to anyone else in violation of the legal regulations regarding this Information Notice and will not use it for purposes other than processing purposes.

ARTICLE 6: RIGHTS OF THE RELATED PERSON

The natural person whose personal data is processed is defined as the relevant person and has the following rights to apply to Akın Global:

- a- To learn whether his personal data are processed or not
- b- To request information if his personal data are processed
- c- To learn the purpose of his data processing and whether this data is used for intended purposes
- d- To know the third parties to whom his personal data is transferred at home or abroad
- e- To request rectification of the in complete or inaccurate data, if any
- f- To request the erasure or destruction of his personal data
- g- To request notification of the operations carried out in compliance with sub-paragraph (e) and (f) to third parties whom his personal data has been transferred
- h- To object to the processing, exclusively by automatic means, of his personal data, which leads to an unfavorable consequences for the data subject
- i- To request compensation for the damage arising from unlawful processing of his personal data

If your requests regarding your aforementioned rights are transmitted in writing to the address specified in ARTICLE 1 as data subject, they will be evaluated and concluded within 30 (thirty) days. In requests submitted by the Data Owner, the name, surname of the data subject, signature if the application is in writing, Turkish identity number or if he is foreign, passport number or identity number, if any, residence or business address for notification, e-mail address based on notification, telephone and fax number and request subject must be included. If the requests are answered in writing, there will be no fee for up to ten pages, and Akın Global reserves the right to request a fee for the responses above ten pages on the fee schedule stipulated by the legislation. If the answer to the application is given in a recording medium such as CD and flash memory, Akın Global may request a fee from the Data Subject in the amount of the costs.

ARTICLE 7: STORAGE TIME OF PERSONAL DATA

Akın Global will store personal data for the time required by the relevant legislation and the purposes set out in the Information Notice on the Processing of this Personal Data. In addition, Akın Global can store personal data in the event of any dispute that may arise with the data subject, for the purpose of performing the necessary defenses within the scope of the dispute and for the period determined in accordance with the relevant legislation.

ARTICLE 8: AMENDMENTS

Akın Global may change the provisions in this text by publishing it at any time. Amended provisions come into force on the date of their publication.

Regards,

AKIN GLOBAL İÇ VE DIŞ TİCARET SANAYİ LİMİTED ŞİRKETİ